

# 2019 Native Student Success

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*Potlatch Fund*

## Demographics

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### Project Name\*

Character Limit: 100

### Which populations will be served (check ALL that apply)?\*

#### Choices

- Rural
- Urban
- On-reservation
- Off-reservation
- Elders
- Youth
- Women
- Men
- Families
- LGBTQ, Two-Spirit, Gender Non-Conforming

### Which issues will the work address (check ALL that apply)?\*

#### Choices

- Cultural Preservation
- Intergenerational Knowledge
- Youth Empowerment
- Education
- Environmental Protection
- Health
- Social Justice
- Civic Participation
- Economic Development

### Which ages will be served (check ALL that apply)?\*

#### Choices

- 0 to 2
- 3 to 5
- 6 to 11
- 12 to 14
- 15 to 18
- 19 to 22
- 23 to 25
- 0 to 25
- 26 to 35
- 36 to 45

46 and older  
All ages

### **Which Tribe(s) and / or community(ies) will the work impact?\***

*Character Limit: 200*

## *Narrative: Background Information*

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### **Summarize your grant request (one to three sentences - 250 characters ONLY).\***

If the application is selected for funding; how would the applicant like a brief description to read on the Potlatch Fund website?

- *Concise responses are much appreciated.*

*Character Limit: 250*

### **The applicant's mission statement.\***

*Character Limit: 500*

### **A brief history of the applicant (when, where, and how it started).\***

*Character Limit: 1000*

### **Applicant's purpose (what it does and why it exists).\***

*Character Limit: 1000*

### **A brief history of the project and service it provides to Native communities.\***

*Character Limit: 1000*

### **Is the project a collaborative effort (with other organizations/departments)?**

If yes, explain.

*Character Limit: 1000*

## *Narrative: Goals of the Native Student Success Grant Cycle*

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### **How does the project/program address goal #1 (see below)?\***

*Provide culturally focused curriculum and instruction with an aim towards strengthening the learning and academic success of Native students. Examples include, but are **NOT** limited to:*

- *development and implementation of Since Time Immemorial (WA), Indian Education for All (MT), and Tribal Histories and Sovereignty (OR).*
- *teacher training for curriculum development and/or educating Native students.*
- *in-school support.*
- *after school programming.*

- Thorough and detailed responses are required.

*Character Limit: 3000*

### **How does the project/program address goal #2 (see below)?\***

*Create more equitable learning by removing barriers faced by Native students. Examples include, but are **NOT** limited to:*

- *inclusion of extended family, culture, and language.*
- *advocacy and policy change.*
- *improving school climate.*
- *Tribally controlled schools.*

- Thorough and detailed responses are required.

*Character Limit: 3000*

### **How does the project/program address goal #3 (see below)?\***

*Empower and support Native students. Examples include, but are **NOT** limited to:*

- *self-directed learning.*
- *educational pathways.*
- *leadership development.*

- Thorough and detailed responses are required.

*Character Limit: 3000*

### **Explain how the project/program addresses goal #4 (see below)?\***

Potlatch Fund's mission is to expand philanthropy within Tribal Nations and Native Communities in the Northwest by inspiring and building upon the Native tradition of giving. We support organizations that are aligned with our mission. *How does the applicant honor the Native tradition of giving, sharing, and reciprocity by giving back to the community?*

- Thorough and detailed responses are required.

*Character Limit: 3000*

## *Narrative: Successful Applications will Demonstrate*

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### **How the proposed work will...\***

*prepare Native students to be engaged and well-informed citizens of their community and the larger society.*

- Thorough and detailed responses are required.

*Character Limit: 2000*

### **How the proposed work will...\***

*will increase Native students' understanding of Tribal/Indigenous sovereignty and its importance to the future and sustainability of Tribal/Indigenous governments.*

- Thorough and detailed responses are required.

*Character Limit: 2000*

### **The ability to carry out the proposed work.\***

*Confirm that the applicant has adequate staff and/or volunteers, partnership, etc., to carry out the proposed work.*

- Thorough and detailed responses are required.

*Character Limit: 1000*

### **Partnerships with outside organizations**

If the applicant has a partnership with an outside organization to complete the project, as outlined under this application, they **MUST** upload a signed copy of an agreement outlining how the partnership will work and the responsibilities the participating organizations.

- Allowed file types: Adobe PDF.

*File Size Limit: 5 MB*

## *Narrative: Details of the Work*

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### **What is the timeline for completion of the project/program?\***

- Build out a month by month timeline of the project highlighting key elements.

*Character Limit: 500*

### **Expected Start Date\***

*Grant activities may commence **AFTER** July 8, 2019.*

*Character Limit: 10*

### **Expected Completion Date\***

*Grant activities should conclude **BEFORE** March 3, 2020.*

*Character Limit: 10*

**What results or outcomes are expected as a result of Potlatch Fund funding?\***

- Thorough and detailed responses are required.

*Character Limit: 3000*

**This project's/program's required quantitative measurements are:\***

1. Record of number of youth and community members served?
2. Confirmation of the 1 to 1 match required.

In addition to the two required measurements listed above, please provide, and describe, **one additional quantitative measurement** (*i.e. time spent with each youth*) specific to your project and makes a case for success.

*Character Limit: 3000*

**Besides your unique quantitative measurement, outlined above, ...\***

how will you (and others) know if the project has been successfully completed?\*

*Character Limit: 3000*

**Who will be responsible for completing the work related to this grant?\***

- What are their roles, and connections to the community served?

*Character Limit: 500*

**Please specify the number of Elders / cultural practitioners expected to participate in the project.\***

- Enter "0" for no participants in this age category.

*Character Limit: 5*

**Please specify the number of supportive adults expected to participate in the project.\***

- *Individuals over the age of 25 but NOT considered Elders or cultural practitioners.*
- Enter "0" for no participants in this age category.

*Character Limit: 5*

**Please specify the number of Native Youth aged 23 to 25 expected to participate in the project.\***

- Enter "0" for no participants in this age category.

*Character Limit: 5*

**Please specify the number of Native Youth aged 19 to 22 expected to participate in the project.\***

- Enter "0" for no participants in this age category.

*Character Limit: 5*

**Please specify the number of Native Youth aged 15 to 18 expected to participate in the project.\***

- Enter "0" for no participants in this age category.

*Character Limit: 5*

**Please specify the number of Native Youth aged 12 to 14 expected to participate in the project.\***

- Enter "0" for no participants in this age category.

*Character Limit: 5*

**Please specify the number of Native Youth aged 6 to 11 expected to participate in the project.\***

- Enter "0" for no participants in this age category.

*Character Limit: 5*

**Please specify the number of Native Youth aged 3 to 5 expected to participate in the project.\***

- Enter "0" for no participants in this age category.

*Character Limit: 5*

**Please specify the number of Native Youth aged 0 to 2 expected to participate in the project.\***

- Enter "0" for no participants in this age category.

*Character Limit: 20*

**Why is this organization the best group to provide this service and /or undertake this project?\***

*Character Limit: 2000*

## *Finances*

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### **Amount Requested\***

- Grants will be awarded in amounts up to \$10,000.
  - Potlatch Fund will not provide 100% funding of project expenses.
  - Potlatch Fund may provide up to 50% of total funding (including in-kind support).

- Applicants do **NOT** need to request the maximum amount of \$10,000.
- **Example:** A grant request of \$5,000 must coincide with a project budget of \$10,000 or more.
  - Grantees are allowed and encouraged to consider in-kind donations of volunteer time, materials and/or supplies. To estimate the standardized per-hour dollar value of volunteer time that may be reflected in your project budget, please see: [https://www.independentsector.org/volunteer\\_time](https://www.independentsector.org/volunteer_time)

*Character Limit: 20*

### **Total Organization Budget (for current fiscal year)\***

- Tribal Departments: enter department's budget NOT Tribe's budget.

*Character Limit: 20*

### **Total Project Budget\***

- Enter the total budget for this project - remember that Potlatch Fund will not fund more than 50% of the total budget.

*Character Limit: 20*

### **Additional Funding Sources - for this project\***

Please list additional funding sources (one per line).

- Amount - Organization - Likelihood of success.
- Remember to list in-kind support.

#### **Examples:**

- \$5,000 - ABC Foundation - Received / Contracted / High / Moderate / Low Expectation of Funding.
- \$1,200 - In-kind Support - Food - Six potluck community meals valued at \$200 each.

*Character Limit: 700*

### **The ability to access resources from other sources.\***

Describe how the applicant is equipped to carry out the proposed work.

#### ***The application should:***

**a)** Show a 50% match (of total project funding) from other funding sources (including in-kind) for Potlatch Fund funding.

- Demonstrate that the applicant has sufficient and diverse funding streams (private donors, government grants, fee for services, foundation grants, Tribal support or in-kind contributions).

**b)** Outline which of the activities, in this proposal, would be selected as priorities if awarded 75% of the requested amount.

*Thorough and detailed responses are required.*

Character Limit: 2000

## Attachments

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### Current Year Project Budget\*

- All applicants must submit a project/program budget.
  - Download the budget template [[here](#)].
  - Then complete all **THREE** columns, save, and upload.
- Applicants do not need to use the template, but budgets must be limited to one page.
- Allowed file types: MS Excel (xls, and xlsx).
- This attachment is **required**.

File Size Limit: 1 MB

### Previous Year's Profit & Loss Financial Statement\*

- The statement should indicate actual year-end figures for both income and expense.
- If you are **unable** to provide this information, upload a brief statement of explanation.
- Allowed file type: Adobe PDF.
- This attachment is **required**.

File Size Limit: 1 MB

### Previous Year's Balance Sheet Financial Statement\*

- The statement should indicate actual year-end figures for assets as well as liabilities & equity.
- If you are unable to provide this information, upload a brief statement of explanation.
- Allowed file type: Adobe PDF.
- This attachment is required.

File Size Limit: 1 MB

### List of Board Members, Staff, Volunteers, and Contractors\*

- Download the template [[here](#)]. Then complete, save, and upload.
- Allowed file types: MS Word (doc and docx) and Adobe PDF.
- This attachment is **required**.

File Size Limit: 1 MB

### If the applicant is a 7871 Tribal nonprofit

- A copy of official letter as issued by the Tribal Government.
- Allowed file type: Adobe PDF.



*File Size Limit: 1 MB*

### If the applicant is a Native-led 501(c)3 nonprofit

- A copy of the applicant's most recent IRS determination letter of tax-exempt status is required.
- Allowed file type: Adobe PDF.

*File Size Limit: 1 MB*

### Certification Page\*

- Download the template [[here](#)]. Then complete, save, print, sign, scan, and upload.
- If your organization has a fiscal sponsor, the certification page must also be signed by an authorized representative AND
  - a signed, and current, copy of your fiscal sponsor agreement must ALSO be uploaded (see below).
  - a signed letter (on their letterhead) supporting your application and agreeing to serve as your signed fiscal sponsor must ALSO be uploaded (see below).
  - their most recent IRS determination letter (or equivalent) confirming tax-exempt status is required must ALSO be uploaded (see below).
- Allowed file types: Adobe PDF.
- This attachment is **required**.

*File Size Limit: 1 MB*

## Mandatory Attachments Related To Fiscal Sponsorship

### Signed Letter of Support

- A signed letter (on their letterhead) supporting the application and agreeing to serve as fiscal sponsor.
- Allowed file type: Adobe PDF.

*File Size Limit: 1 MB*

### Signed Fiscal Sponsorship Agreement

- A signed, and current, copy of the applicant's signed fiscal sponsor agreement.
- Allowed file types: Adobe PDF.

*File Size Limit: 1 MB*

### Fiscal Sponsor's Determination Letter

- The fiscal sponsor's most recent IRS determination letter (or equivalent) confirming tax-exempt status.
- Allowed file type: Adobe PDF.

File Size Limit: 1 MB

## Reporting Requirements

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### **I confirm that I have reviewed the final report, which must be filed if awarded funding.\***

Preview the final report [here](#).

- Applicants, funded under this grant cycle will NOT be eligible to apply to future grant opportunities if a final report is not filed and approved by Potlatch Fund.

#### Choices

Yes.

### **If funded...\***

Upon completion of the grant, the applicant agrees to file a final report that:

- Verifies the 1:1 match requirement to support this work from sources other than Potlatch Fund.
- Provides Potlatch Fund with the number of youth and community members served through the project.
- Reports back on, a self-determined quantitative method of assessing the success of the project.
- Provides Potlatch Fund with a story in the form of a video, photos and/or written narrative (no more than 3,000 characters) of how the work met the stated goals of the 2018 Native Student Success grant cycle.

#### Choices

Yes.

## If Awarded Funding

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### **If awarded funding, where should the award check be mailed?\***

Please include any special instructions (such as C/O, ATTN, etc). For example:

Potlatch Fund

ATTN: Grantmaking Program

801 Second Avenue, Suite 304

Seattle, WA 98104

Character Limit: 500

**Potlatch Fund plans to offer a nonprofit management cohort to complement the grant program. The cohort will focus on organizational development, mission management, finance**

**management, fundraising, and communications with approximately 75 hours of instruction over 10 months.**

- Learn more about the cohort **here**.

Is the applicant willing and able to participate in the 2019 nonprofit management cohort?\*

#### Choices

Yes.

No.

Highlight the applicant's ability to contribute to the overall success of such a cohort.

*Thorough and detailed responses are required.\**

*Character Limit: 2000*

*No late applications will be accepted for review or consideration.*

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No late applications will be accepted for review or consideration.

- Organizations must submit their complete applications no later than: **4:59 p.m. (Pacific Daylight Time): Wednesday, May 7, 2019.**