

2019 Native Student Success

Potlatch Fund

Step 1 (of 2): Letter of Inquiry - 24 hours turn around

Project Name*

This name will be used throughout the application process.

- Please enter the name of the project for which you are requesting support.

Character Limit: 100

Eligibility Requirement*

Eligible applicants include Tribal governments, Native 7871 organizations, Native-led 501(c)(3) nonprofits, and Native-led community organizations with fiscal sponsorship that serve the residents of Washington, Oregon, Idaho, or Montana.

The applicant filing this application meets the eligibility requirement listed above.

Choices

Yes.

No.

Potlatch Fund defines “Native”, “Native American”, “Alaskan Native” and “Native Hawaiian” as follows:

Any federally recognized Indian Tribe, Band, Nation, Alaska Native Village, or organized group or community or Indian group that has been formally recognized as a Indian Tribe by the State legislature, a State commission, or another similar organization vested with the State legislative Tribal Recognition Authority; or

Any Indian group currently seeking State or Federal recognition.

Be a member of a federally recognized or a state-recognized American Indian Tribe, including Native Hawaiians.

Native-led Requirement*

Potlatch Fund defines Native-led 501(c)(3) nonprofits and Native-led community organizations as follows:

Any group or organization that demonstrates a board of directors and staff that are representative of the community to be served. Two-thirds (2/3) of the total board of directors and two-thirds (2/3) of the staff shall be Native American as defined above.

The applicant filing this application meets the definition of Native-led as listed above.

Choices

Yes.

No.

Not applicable – the applicant is a Tribal government or Native 7871 organization.

Additional Criteria*

1. **Be** a federally recognized American Indian Tribal government agency; or
Be a Native 7871 organization; or
Be a Native-led 501(c)(3) nonprofit, in good standing with the Internal Revenue Service; or
Be a Native-led organization that is fiscally sponsored by a 501(c)(3) nonprofit, in good standing, as determined by the Internal Revenue Service.
2. **Must** serve Native peoples in Potlatch Fund’s four state region.
3. **Must** be headquartered in Washington, Oregon, Idaho, or Montana.
4. **Must** have a mission that is aligned with the mission of Potlatch Fund.
5. **May** only receive funding for one Potlatch Fund grant per calendar year. *Applications from different departments, within a Tribe, will be reviewed as separate organizations.*

The applicant filing this application meets the additional criteria listed above.

Choices

Yes.

Yes: Native-led fiscal sponsor secured (enter information below).

Yes: Nonnative fiscal sponsor secured – reviewed case by case (enter information below).

No.

IMPORTANT – To encourage organizational sustainability, going forward, applicants that receive three years of consecutive funding must sit out one year. Count will start with 2018 grant awards.

For example:

2018 applicant XYZ receives a Potlatch Fund grant (Year 1).

2019 applicant XYZ receives a Potlatch Fund grant (Year 2).

2020 applicant XYZ receives a Potlatch Fund grant (Year 3).

2021 applicant XYZ cannot submit an application to Potlatch Fund.

2022 applicant XYZ may submit an application to Potlatch Fund - would become Year 1 if successful.

Applicant Status*

The applicant is applying as a

Choices

Tribal department

Native 7871 organization

Native-led 501(c)(3) nonprofit

Native-led organization with fiscal sponsorship

Final Report Requirement*

Applicants that have previously received a Potlatch Fund grant, may only apply to this grant cycle if they have completed all past reporting obligations.

Choices

The applicant has not received funding from Potlatch Fund in the past.

Yes, the applicant's reporting is current.

No, the applicant has an outstanding final report.

Non-Discrimination Policy*

In furtherance of our mission and as a proponent of equality for all people, we ask our grantees themselves to model best practices. Each applicant organization / group / Tribe must certify that the applicant **does NOT** discriminate against any person or group of people and that it provides equal opportunity in their hiring and access to their programs and activities. Such policy must include age, religion, sex, sexual orientation and gender expression or gender identity as protected classes, even if such policies and practices are permitted under applicable law. (Applicants may target services and programs to a specific population when the targeted groups require specialized programs to meet specific needs not shared by the general population. Additionally, an applicant may provide targeted programs or services to redress current or past discrimination against a group.)

The applicant filing this application has a non-discrimination policy.

Choices

Yes.

No.

Indirect Rate Verification*

Potlatch Fund limits an applicant's indirect rate to 15%.

If awarded a Potlatch Fund grant the applicant, filing this application, agrees to the maximum rate of 15% for indirect expenses as reflected in the proposed budget, which will be completed during the Request for Proposal (RFP) stage.

Choices

Yes.

No.

Not applicable, the applicant does not use an indirect rate.

Geographical Location: Primary Services*

Select ONE of the following geographical locators.

- There will be an opportunity to expand upon this within the Request for Proposal (RFP).

Choices

Tribal Community / Reservation

Rural

Urban

Paid Staff*

Enter the number of paid staff employed by the organization / group / Tribal department.

- Enter "4.0" for four full-time staff.
- Enter "5.5" for five full-time staff and one part-time staff.

Character Limit: 20

Volunteers*

Enter the number of volunteers who support the organization / group / Tribal department throughout the year.

Character Limit: 5

Fiscal Sponsor

Does the applicant have a fiscal sponsor?*

Choices

No

Yes

If you answered **YES** above, please enter your fiscal sponsor's information below.

- **Please note:** Applicants, with fiscal sponsors, will need to submit the following documentation as part of the formal request for proposal (RFP).
 1. Signed Letter of Support
 2. Signed Fiscal Sponsorship Agreement
 3. Fiscal Sponsor's Determination Letter

Fiscal Sponsor's Name

Character Limit: 100

Fiscal Sponsor's EIN

Character Limit: 12

Fiscal Sponsor's Mailing Address

For Example:

Potlatch Fund
801 Second Avenue #304
Seattle, WA 98104

Character Limit: 200

